

Pitsford Parish Council www.pitsfordvillage.co.uk

Notice of Pitsford Parish Council's Meeting

To members of the Council: You are hereby summoned to attend the council meeting to be held on Tuesday 8 September 2026, at 7:30pm, Pitsford Village Hall, Pitsford High Street.

Public Participation: In accordance with Standing Order 3 (e & f), members of the public and press are invited to address the Council about any matter relating to the business to be transacted, and any function of the Council.

Apologies to the Clerk, Sarah Stock; email clerk@pitsfordparishcouncil.org.uk

3 September 2026

Apologies received: Cllr Jon Sambrook;

2026/036 Declarations of Interest. Councillors to declare interests on matters relating to this agenda.

2026/037 Public Session: Meeting adjourned for members of the public to address the council on matters related to this agenda. (Duration and content at Chairman's discretion)

Verbal Updates (no decision can be made on items in this part of the agenda)

- Property revaluation: Village Hall – completed. Sport Pavilion – reminder sent.
- Street Lighting – Overnight Switch-Off Proposal. Consultation update.
- Church Yard Shed – Cllrs MH & KI have collated information for submission to WNC Planning department.

2026/038 To approve minutes from: 14 July 2026 (available from www.pitsfordvillage.co.uk).

2026/039 To approve the invoices listed for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
Hayeswood Landscapes	10986	30.7.26	£504.00	£84.00
Hayeswood Landscapes	10986	30.7.26	£396.00	£66.00
Pitsford Village Hall	Grant: Hall Roof	30.7.26	£650.00	

Exp SS: Cartridge People	474139-1	15.7.26	£42.90	£7.15
Mark Reeve	Inv. 6	3.8.26	£20.00	
(DD) Unity Trust Bank	August	30.8.26	£7.00	
Keep Britian Tidy	SI017587	28.5.26	£180.00	£30.00
(SO) HMRC	August	28.8.26	£2.27	
(SO) Sarah Stock	August	28.8.26	£432.12	
Hayeswood Landscapes	11068	28.8.26	£504.00	£84.00
Hayeswood Landscapes	11068	28.8.26	£264.00	£44.00
(SO) HMRC	September	28.9.26	£2.27	
(SO) Sarah Stock	September	28.9.26	£432.12	
(DD) Unity Trust Bank	September	30.9.26	£7.00	
R&G Maintenance	123057	31.8.26	£245.26	£40.88
R&G Maintenance	123057	31.8.26	£216.00	£36.00
Minuteman Press	19841	2.9.26	£156.00	
Martin Palmer	Aug'26 Wall & Gate	19.8.26	£970.00	
(DD) Unity Trust Bank	September	30.9.26	£7.00	
(SO) Northampton Services	Jun'26 Inv.	30.6.26	£182.07	
(SO) Northampton Services	Jul'26 Inv.	30.7.26	£182.07	
(SO) Northampton Services	Aug'26 Inv.	30.8.26	£182.07	
(DD) British Gas	727152983	15.7.26	£193.34	£9.21
(DD) British Gas	815210877	16.7.26	£61.56	£2.93

2026/040 To accept the bank reconciliation and review year to date expenditure.

Opening balance	£39,202.73
YTD Expenditure (inc. VAT)	(£19,889.75)
YTD Income	£25,429.96
Balance	£44,742.94

2026/041 Policy Review

Resolution needed to adopt the Standing Orders. Policy is updated following publication in 2025 by Northants CALC of revised Standing Orders. Model document circulated by email to members for review.

2026/042 Grants and Donations

Resolution made to grant Pitsford Village Hall committee £650 to cover repairs to broken roof tiles and for repointing the ridge (July 2026/032). Council to note paperwork has been received and payment made.

Grant application received from Pitsford Sports Field committee to cover 2026 insurance. In line with resolution made July 2026/032 payment will be withheld until the reinstatement valuation has been received. Committee has been notified.

2026/043 Moulton Road CCTV

Resolution needed agreeing in principle to the installation of CCTV on Moulton Road. This project is proposed following discussion with Pitsford Primary School. The school report parents have made frequent complaints to the school on the

problem of near misses and people not abiding by the law when approaching the crossing. Residents have reported that parked vehicles have been damaged by through traffic.

Members to note:

- CCTV would monitor the area near the zebra crossing on Moulton Road. The camera would be positioned so that it captures only this area and avoids recording private property.
- The purpose of the CCTV is intended to improve public safety, deter and investigate incidents, and provide evidence where appropriate.
- Footage is only accessed by the clerk.
- Access to footage will only take place where there is a legitimate and documented reason, such as an incident, suspected crime, safeguarding concern, or an authorised insurance claim.
- Footage will not be distributed to members of the public.
- The council will need a clear CCTV policy including signage obligations, retention policy, storage arrangements, access criteria and complaints policy. CCTV will be covered by GDPR obligations.

Approximate costs £6000.00 plus ongoing monthly fees of £40-£60

2026/044 Village Green Spaces & Maintenance. Council resolve action and allocate funds as appropriate: Wildflower strip, Moulton Rd; Tumulus; Millennium Spinney; The Green; The Island; The Square; The Cemetery

2026/045 Planning Applications. Council to consider and resolve response to each planning application.

Update from Cllr SP regarding The Oaks, Moulton Road, Pitsford. Concern raised that the premises may be operating as a cash and carry business.

Date of future meetings: 3rd November 2026; 12th January 2027; 9th March 2027; 11th May 2027.

PITSFORD

	2026/27 Budget	YTD Expenditure (exc. VAT)	Balance
Current Account (Unity 20427472)	£2,845		
Reserve Account (Unity 20428196)	£36,358		
Opening Balance	£39,203		
Allocated Precept			
Audit, Legal & NCALC	£1,000	(£757)	£243
Cemetery Expenditure	£2,000	£0	£2,000
Chairman's Allowance & S137 (Specify)	£250	£0	£250
Church Mowing & Walls (R&G)	£3,500	(£5,050)	(£1,550)
Church Yard Shed	£4,000	£0	£4,000
Clerk's salary (Inc. PAYE & HWA)	£6,500	(£2,690)	£3,810
Contingency	£1,500	£0	£1,500
Donations/Grants	£2,500	(£1,441)	£1,059
Election Costs	£800	£0	£800
General Village Maintenance	£3,000	(£2,383)	£617
Grass/verge cutting	£4,750	(£2,523)	£2,227
Insurance	£700	(£669)	£31
Neighbour Dev' Plan & Housing Survey	£4,000	£0	£4,000
Office Expenses	£1,000	(£254)	£746
Printer	£1,500	(£624)	£876
Sports Field (Mowing & Insurance)	£3,000	(£1,540)	£1,460
Street Lighting	£1,500	(£414)	£1,086
Wildflower Meadows	£1,000	£0	£1,000
VAT (Reclaimed at YE)		(£1,960)	
Budget & Expenditure (from Precept)	**£42,500**	**(£20,306)**	**£22,194**
Reserves			
Legal & Professional	£5,000	£0	£5,000
Permanent Feature Sign	£5,500	£0	£5,500
Parish Liabilities	£11,000	£0	£11,000
Cemetery Income	£0	£416	£416
Unallocated Reserves	£24,074	£0	£24,074
Total Reserves	**£45,574**	**£416**	**£45,158**

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
email: clerk@pitsfordparishcouncil.org.uk