

Pitsford Parish Council www.pitsfordvillage.co.uk

Notice of Pitsford Parish Council's Meeting

To members of the Council: You are hereby summoned to attend the council meeting to be held on Tuesday 14 July 2026, at 7:30pm, Pitsford Village Hall, Pitsford High Street.

Public Participation: In accordance with Standing Order 3 (e & f), members of the public and press are invited to address the Council about any matter relating to the business to be transacted, and any function of the Council.

Apologies to the Clerk, Sarah Stock; email clerk@pitsfordparishcouncil.org.uk

9 July 2026

Apologies received:

2026/027 Declarations of Interest. Councillors to declare interests on matters relating to this agenda.

2026/028 Public Session: Meeting adjourned for members of the public to address the council on matters related to this agenda. (Duration and content at Chairman's discretion)

Verbal Updates (no decision can be made on items in this part of the agenda)

- Queens Jubilee bench (at Playing Field) is in very poor state of repair. Paul Thomas to re-finish in Spring.
- Property revaluation: Village Hall – completed. Sport Pavilion – reminder sent.

2026/029 To approve minutes from: 12 May 2026 (available from www.pitsfordvillage.co.uk).

2026/030 To approve the invoices listed for payment.

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
Minuteman Press	19467	28.5.26	£156.00	
Mark Reeve	Inv 5	10.6.26	£20.00	
(Exp SS) Norton Antivirus	862211	29.4.26	£89.99	£15.00
Landcare Company Ltd	10112	11.6.26	£456.00	£76.00

Barbra Osbourne	8394	30.6.26	£70.50	
R&G Maintenance	122790	31.5.26	£180.00	£30.00
R&G Maintenance	122790	31.5.26	£432.00	£72.00
Landcare Company Ltd	10099	3.6.26	£2,340.00	£390.00
Hayeswood Landscapes	10786	29.5.26	£504.00	£84.00
Hayeswood Landscapes	10786	29.5.26	£396.00	£66.00
Hayeswood Landscapes	10899	30.9.26	£756.00	£126.00
Hayeswood Landscapes	10899	30.9.26	£396.00	£66.00
Pitsford Village Hall	2026 Insurance	23.6.26	£790.76	
Police & Crime Comm	Speedwatch	26.6.26	£150.00	
(DD) Unity Trust Bank	May	30.6.26	£7.00	
(SO) HMRC	July	28.6.26	£2.27	
(SO) Sarah Stock	July	28.6.26	£432.12	

2026/031 To accept the bank reconciliation and review year to date expenditure.

Opening balance	£39,202.73
YTD Expenditure (inc. VAT)	(£11,681.45)
YTD Income	£25,429.96
Balance	£52,951.24

(INCOME) Interest	Statement 71	30.6.26	£216.40
(INCOME) J Stamp & Son	PPC-014	22.5.26	£332.00
(INCOME) J Stamp & Son	PPC-014	27.5.26	£84.00
(INCOME) WNC Finance	2026 Mowing Grant	30.6.26	£253.88

2026/032 Grants and Donations

Resolution needed to award a grant to Pitsford Village Hall committee for £790.76 to cover the annual insurance.

Resolution needed to award a grant to Pitsford Playing Field committee for £x to cover the annual insurance.

Resolution in principle needed to award a grant to Pitsford Village Hall committee for £650 to cover repairs to broken roof tiles and for repointing the ridge.

2026/033 Village Green Spaces & Maintenance. Council resolve action and allocate funds as appropriate: Wildflower strip, Moulton Rd; Tumulus; Millennium Spinney; The Green; The Island; The Square; The Cemetery

The Church Yard: Resolution needed to accept quote for repairs to the wall and gatepost.

Josh Williams, Northamptonshire Stonemasons, masonry work across 3 metres of wall: £2,600.

Martin Palmer: Masonry work across the fallen section of wall: £970. MP noted the sections either side will need repointing, but this work is not urgent.

2026/034 Street Lighting – Overnight Switch-Off Proposal (item 2025/80 continued)
Council resolved previously to undertake a formal consultation. Members are invited to consider initiating the public consultation and deciding on the format, content and start/end dates.

2026/035 Planning Applications. Council to consider and resolve response to each planning application.
Church Yard shed: Council has received pre-planning application advice. WNC have advised that the council may wish to explore the possibility of sharing the existing shed with the Church. However, if the council wishes to apply the following documents will be required:

- The appropriate fee. Please note that planning fees are set by central government and subject to annual change
- A site location plan at a scale of 1:1250 or 1:2500 with a north arrow and the application site and access to the public highway edged with a red line. A blue line should be drawn around any other land you have an interest in.
- Proposed plan and elevation drawings at scale 1:50 or 1:100. These should include annotations as necessary to help clarify matters.
- Existing and proposed block plans at scale 1:500 or 1:200, annotated as necessary. The proposed plan should include details of the trees and hedgerows around the site and demonstrate if any are to be removed. Details of any new planting would also be required (if applicable).
- A Planning Statement or similar covering statement to justify the proposal and provide additional information, including a proportionate heritage impact statement.
- Details of the method to mitigate the potential impact on Great Crested Newts.
- Details of proposed materials – make, type, colour etc. These can be added to the proposed elevations.
- A completed Ecology: Biodiversity Checklist (found within the Biodiversity SPD (for Northamptonshire) August 2015 at Appendix 1 - Northampton Supplementary Planning Documents (SPDs) and other guides | West Northamptonshire Council)
- Relevant Biodiversity Net Gain documents (if necessary)
- Information on the area and depth and methodology of any groundworks. A graveyard survey was undertaken in 1978. This may be useful further information for the Council and may be obtained from the Northamptonshire. Archaeological measures may be necessary depending on the scope of the groundworks, if any.

Members to note the report received from resident regarding The Oaks, Moulton Road, Pitsford. Concerns have been raised that the premises may be operating as a cash and carry business. The Clerk has referred the matter to West Northamptonshire Council Planning Enforcement, who will investigate and take any action considered necessary.

Date of future meetings: 8th September 2026; 10th November 2026

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
email: clerk@pitsfordparishcouncil.org.uk

PITSFORD

	2026/27 Budget	YTD Expenditure (exc. VAT)	Balance
Current Account (Unity 20427472)	£2,845		
Reserve Account (Unity 20428196)	£36,358		
Opening Balance	£39,203		
Allocated Precept			
Audit, Legal & NCALC	£1,000	(£757)	£243
Cemetery Expenditure	£2,000	£0	£2,000
Chairman's Allowance & S137 (Specify)	£250	£0	£250
Church Mowing & Walls (R&G)	£3,500	(£3,540)	(£40)
Church Yard Shed	£4,000	£0	£4,000
Clerk's salary (Inc. PAYE & HWA)	£6,500	(£1,822)	£4,678
Contingency	£1,500	£0	£1,500
Donations/Grants	£2,500	(£791)	£1,709
Election Costs	£800	£0	£800
General Village Maintenance	£3,000	(£782)	£2,218
Grass/verge cutting	£4,750	(£1,683)	£3,067
Insurance	£700	(£669)	£31
Neighbour Dev' Plan & Housing Survey	£4,000	£0	£4,000
Office Expenses	£1,000	(£190)	£810
Printer	£1,500	(£312)	£1,188
Sports Field (Mowing & Insurance)	£3,000	(£990)	£2,010
Street Lighting	£1,500	(£105)	£1,395
Wildflower Meadows	£1,000	£0	£1,000
VAT (Reclaimed at YE)		(£456)	
Budget & Expenditure (from Precept)	**£42,500**	**(£12,097)**	**£30,403**
Reserves			
Legal & Professional	£5,000	£0	£5,000
Permanent Feature Sign	£5,500	£0	£5,500
Parish Liabilities	£11,000	£0	£11,000
Cemetery Income	£0	£416	£416
Unallocated Reserves	£27,074	£0	£27,074
Total Reserves	**£48,574**	**£416**	**£48,158**
YTD Income	£25,430		

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