

Pitsford Parish Council www.pitsfordvillage.co.uk

Notice of Pitsford Parish Council Meeting

To members of the Council: You are hereby summoned to attend the council meeting to be held on **Tuesday 3rd March 2026,** at 7:30pm, Pitsford Village Hall, Pitsford High Street.

Public and Press are welcome to attend.

Public Participation: In accordance with Standing Order 3 (e & f), members of the public and press are invited to address the Council about any matter relating to the business to be transacted, and any function of the Council.

Apologies to the Clerk, Sarah Stock; email clerk@pitsfordparishcouncil.org.uk

25th February 2026

Apologies received:

2025/074 **Declarations of Interest.** Councillors to declare interests on matters relating to this agenda.

2025/075 **Public Session** Meeting adjourned for members of the public to address the council on matters related to this agenda. (Duration and content at Chairman's discretion)

Verbal Updates (no decision can be made on items in this part of the agenda)

- Queens Jubilee bench (at Playing Field) is in very poor state of repair. Paul Thomas to re-finish in Spring.
- Tumulus Bench – ordered and awaiting delivery & to be installed by PT
- Church Yard tree safety work: Land Prune instructed to complete works as per quote. Planning approval is required – area is part of the conservation area. An application has been submitted.

2025/076 **To approve minutes from:** 13th January (available from www.pitsfordvillage.co.uk).

2025/077 **To accept Bank Reconciliation & YTD Budget vs Expenditure review.**

Opening Balance 2025/26	**£34,459**	
YTD Income	£42,919	
YTD Expenditure (inc. VAT & pending unity payments)		£37,316
Current Account (Unity 20427472)		£2,332
Reserve Account (Unity 20428196)		£41,149
Balance b/f		£43,482
YTD Closing balance (less pending expenditure)		**£40,062**
2025/26 YTD Unclaimed VAT	£3,020	

2025/078 Accounts for Payment & Receipts. Council to approve the following invoices for payment:

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
Northants ACRE	2026 Membership	28.1.26	£42.00	
Wellers Law Group	-	28.1.26	£3,247.20	
(SO) HMRC	120PB00464145 24/11	28.2.26	£4.87	
(SO) Sarah Stock	February	28.2.26	£429.52	
(SO) HMRC	120PB00464145 24/12	28.3.26	£4.87	
(SO) Sarah Stock	March	28.3.26	£429.52	
Minuteman Press	18939	28.1.26	£97.00	
Northampton Services	January	28.1.26	£182.07	
Northampton Services	February	28.2.26	£182.07	
Minuteman Press	March	28.3.26	£120.00	
British Gas	801074401	30.1.26	£76.18	£3.62
British Gas	819383199	9.2.26	£53.23	£2.67
Pitsford Village Hall*	Grant - Roof	3.2.26	£785.00	
Awaiting invoice				
Northampton Services	March	28.3.26	£182.07	
Minuteman Press	February	28.2.26	£120.00	
Glasden UK Ltd	Tumulus Bench	28.3.26	£1,538.05	£256.34
Barbara Osborne	1st Q payroll	28.3.26	£66.00	

*Subject to approval; item 2025/079

2025/079 Grants & Donations

Grant application received from Pitsford Village Hall committee for £785 towards retreatment of the hall roof.

2025/080 Street Lighting – Overnight Switch-Off Proposal

A resident has requested that parish street lighting be switched off between midnight and 5.00am to reduce light pollution and support wildlife.

The current LED system is programmed to dim during those hours. As the lighting is parish-owned, any move to full switch-off would require replacement of individual controllers on each column, resulting in capital expenditure. Advice from E-on is not to switch off at night due to reduced safety for road users and reduced security.

2025/081 Village Green Spaces & Maintenance Council to note, resolve action and allocate funds: Wildflower strip, Moulton Rd: Tumulus: Millennium Spinney: The Green: The Island: The Square: Cemetery:

Council to allocate funds towards seeds for the Moulton Road wildflower bed and grasses for Cemetery.

2025/082 Village Sign

Proposal to purchase a village sign (design circulated by Cllr CF).

The Village Sign People supply signs, cast aluminium from £5,840

RS Engineering Installation Ltd, cast aluminium sign from: £6,500
Black Forge Signs Limited, cast aluminium sign from: £

2025/083 Local Plan Consultation

West Northamptonshire Council has published the latest draft of its Local Plan, consultation closing on 27 March.

The 2021 Pitsford Housing Needs Survey is dated and will carry limited weight later in the process, but it can still be used as contextual evidence for the Regulation 18 response. A new survey is not recommended at this stage; however, updated evidence should be considered for Regulation 19 but will have to be commissioned independently by the Parish Council.

Pitsford Regulation 18 response focuses on settlement hierarchy, the availability of sustainable sites within the village confines, limited availability outside them, and challenges the methodology behind allocating 30 homes. Further information will be gathered from other local responses.

2025/084 Planning Applications. Council to consider and resolve response to each planning application.

Applications received after the publication of this agenda may be included.

2025/3625/FULL at 1 The Square Pitsford NN6 9AG	(CO Molly Finch, obs by 13th March) Single storey rear extension, modular timber frame outbuilding in front garden and new boundary fencing
2026/0756/TPO at Pitsford Court Manor Road Pitsford NN6 9AR	(CO Michael Venton, obs by 18 March) T1- LIME- TO CROWN RAISE TO 5.6 METERS TO ALLOW FOR CLEARANCE OVER THE DRIVEWAY AND ALLOW LIGHT INTO THE GARDEN. TO THIN THE CANOPY BY UP TO 30% REMOVING DEAD, DYING, RUBBING, CROSSING AND DUPLICATING BRANCHES. TO TARGET PRUNE EXTENDED BRANCHES AND REDUCE THEM BY 2 METERS BACK TO SUITABLE GROWTH POINTS. THIS WILL HELP PREVENT FAILURE.

Date of future meetings: 12th May 2026 (Annual Parish Meeting & Annual Council Meeting); 14th July 2026; 8th September 2026; 10th November 2026

PITSFORD	2025/26 Budget	YTD Expenditure (exc. VAT)	Balance
Allocated Precept			

Clerk's salary (Inc. PAYE & HWA)	£7,000	£5,717	£1,283
Insurance	£1,000	£605	£395
Audit, Legal & NCALC	£1,000	£992	£8
Office Expenses	£1,500	£854	£646
Printer	£1,000	£1,865	(£865)
Election Costs	£1,500	£65	£1,436
Street Lighting	£1,000	£993	£7
Grass/verge cutting	£4,500	£3,786	£714
Church Mowing & Walls (R&G)	£3,000	£5,173	(£2,173)
Sports Field (Mowing & Insurance)	£2,500	£2,993	(£493)
General Village Maintenance	£3,000	£2,591	£409
Cemetery Expenditure	£2,500	£1,337	£1,163
Wildflower Meadows	£1,000	£0	£1,000
Donations/Grants	£2,000	£3,910	(£1,910)
Chairman's Allowance & S137 (Specify)	£250	£0	£250
Contingency	£3,000	£3,247	(£247)
Church Yard Shed	£3,500	£0	£3,500
Total precepted budget & expenditure	**£39,250**	**£34,128**	**£5,122**
2025/26 Allocated Reserves			
Legal & Professional	£5,000	£0	£5,000
Permanent Feature Sign	£4,000	£0	£4,000
Parish Liabilities	£11,000	£0	£11,000
Cemetery Income	£0	(£250)	£250
Unallocated Reserves	£14,459	£1,282	£13,177
Total allocated & unallocated reserves	**£34,459**	**£1,032**	**£33,427**