

Pitsford Parish Council www.pitsfordvillage.co.uk

Notice of Pitsford Parish Council Meeting
To members of the Council: You are hereby summoned to attend a meeting to be held on **Tuesday 12th November 2024,** at 7:30pm, Pitsford Village Hall, Pitsford High Street.

Public and Press are welcome to attend.
Public Participation: In accordance with Standing Order 3 (e & f), members of the public and press are invited to address the Council about any matter relating to the business to be transacted, and any function of the Council. A period not exceeding 15 minutes will be set aside at the start of the meeting for this purpose unless directed by the chairman of the meeting.

Apologies to the Clerk, Sarah Stock; email clerk@pitsfordparishcouncil.org.uk

7th November 2024

Apologies received:

2024/041 Declarations of Interest.
Councillors to make declarations of interest on matters relating to this agenda.

2024/042 Public Session
Meeting adjourned for members of the public to address the council on matters related to this agenda. (Duration and content at Chairman's discretion)

Verbal Updates (no decision can be made on items in this part of the agenda)
- Churchyard shed: Cllrs MH/KI to progressing planning application.
- Village Hall Registration: Awaiting confirmation of completion.
- Cemetery: Plaque to acknowledge the Carvel family donation and PC Funding ongoing.
- Green Barn, Quadbike Race: Landowner has confirmed that the temporary track is mainly for personal use and 2/3 race days per year. There are no plans to escalate activity here. Item Closed.
- WNC have confirmed that the mowing grant for 2024/25 will be £253.88.
- WNC Consultation: Draft Local Transport Plan. No comments submitted to the consultation. Plans to develop the Northampton North Orbital Road are indefinitely deferred. Item Closed.
- WNC Village Survey: Drains have been reported as defective and action will be taken to clear them. WNC Surveyor inspected the village sign on The Green and told that there should be no works on this sign without first communicating with PPC.

2024/043 To approve minutes from: 17th September 2024 (available from www.pitsfordvillage.co.uk).

2024/044 Bank Reconciliation & YTD Budget vs Expenditure review.
Council to accept the bank reconciliation

Opening Balance 2024/25	**£26,505**	
YTD Income	£39,876	
YTD Expenditure (inc. VAT & pending unity payments)		£22,839
YTD Closing balance (less pending expenditure)		**£43,541**
2024/25 YTD Unclaimed VAT	£2,330	

2024/045 Accounts for Payment & Receipts. Council to approve the following items for payment:

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)		VAT
(INCOME) Interest	INTEREST - IA Account	30.9.24	(£206.68)		
(DD) SSE Energy Solutions	IV01560924	17.9.24	£75.41	£	4.76
Paul Thomas	Aug-24 003	25.8.24	£288.75		
Picard Solutions	22788	30.8.24	£47.99	£	8.00
Hayeswood Landscapes	9248 (Village x 3)	30.9.24	£648.00	£	108.00
Hayeswood Landscapes	9248 (SF x 2)	30.9.24	£240.00	£	40.00
Barbara Osborne	7809	30.9.24	£63.00		
R&G Grounds Maintenance	121205 (Church)	30.9.24	£357.60	£	59.60
R&G Grounds Maintenance	121205 (General)	30.9.24	£180.00	£	30.00
(DD) CPRE		22.10.24	£36.00		
(SO) Sarah Stock	October Salary	28.10.24	£402.48		
(DD) SSE Energy Solutions	IV01769296	17.10.24	£73.00	£	4.61
(DD) Unity Trust Bank	Statement 66	30.9.24	£5.40		
(SO) Sarah Stock	November Salary	28.11.24	£402.48		
Welford Christmas Tree Farm	20200811	31.10.24	£344.50	£	57.42
Paul Thomas	Oct24 004	28.10.24	£420.00		
Hayeswood Landscapes	9314 (Village x 2)	30.10.24	£432.00	£	72.00
Hayeswood Landscapes	9314 (SF x 2)	30.10.24	£240.00	£	40.00
Hayeswood Landscapes	9381	30.10.24	£384.00	£	64.00
Cllr Maureen Holiday	Various Suppliers	6.11.24	£640.07	£	106.68

2024/046 Clerks Pay Award 2024/25

Council is asked to accept the NCALC pay award recommendation for 2024/25. Clerk moves from SCP 19 to SPC 20 @ £15.75 per hour, £5,122 pa.

2024/047 2025/26 Budget & Precept

Council to review proposed budget (see final page of agenda), increasing expenditure from precepted funds by 3.3%, from £38,000 to £39,250. Council can anticipate a closing balance of around £31.,000.

Subject to agreement of the budget, council set a precept in January for the financial year 2025/26.

2024/048 Grant Applications

Council to consider at grant application from the Northampton & Lamport Railway Group for £500 towards landscape maintenance equipment. Full application has been circulated to councillors by email.

Council to consider awarding £500 grant to Pitsford Primary School towards the creation of a 'Sensory Alley' to support the SEN children and children with Social Emotional and Mental Health (SEMH) difficulties. Their budget is around £5000 for this. The outdoor works involve creating an outdoor "forest to playground" area with paintings on the walls, it will need a cover and boards to show children what to do.

2024/049 Church Front Wall

An inspection prior to the recent repair revealed 3 impact points where the stonework had been pushed in. As this is the widest place to reverse a vehicle other than the car park driveway it seems likely to be vehicle damage. Cllr MH proposes placing 4 vehicle impact bollards about 12 inches away from the wall. Samples and costs will be presented at the meeting for consideration.

2024/050 Village Green Spaces & Maintenance

Council to note, resolve action and allocate funds as appropriate:

- Wildflower strip, Moulton Rd:
- Tumulus:
- Millennium Spinney:
- The Square: Christmas Tree ordered. Cllr KI will ask PT to quote for planting.
- The Green:
- The Island:
- A508 Wildflower bed:

Council may wish to consider the options for the wildflower areas

Council to note R&G are contracted to mow the Church Yard. While there are some issues which need resolving, council is asked to resolve to renew the contact for 2025/26 at estimated cost of £149 per cut.

2024/051 Sports Field Committee Report

Trustees met and have requested a meeting with committee members.

2024/052 Printing

Council to review quotes supplied by Cllr MH to appoint a company to print the village newsletter.

2024/053 Planning Applications. Council to consider and resolve responses.

Applications received after the publication of this agenda may be included.

2024/4446/FULL at Land to the northwest of Church Mews Pitsford	(CO Oliver Billing, Obs. by 26/11) Single dwelling and outbuilding

2024/5191/TPO at Pitsford Hall School Pitsford Hall Moulton Road Pitsford NN6 9AU	(CO Michael Venton, Obs by 27 Nov) CROWN RAISE AND DEAD WOOD REMOVAL TO 29 LIME TREES TPO: DA 144-G1 CROWN RAISE AND DEAD WOOD REMOVAL TO 31 LIME TREES TPO: DA 144-G2

Date of future meetings: November 12th., January 14th, March 11th.

Pitsford draft budget. Proposed uplift of 3.3%

PITSFORD	2024 25 YE ESTIMATE	BUDGET 2025/26
Opening Balance	£26,505	£30,791
Audit, Legal & NCALC	£846	£1,000
Cemetery Expenditure	£1,500	£2,500
Cemetery Income	£750	£0
Church Mowing & Walls (R&G)	£5,000	£3,000
Clerk's salary (Inc. PAYE & HWA)	£6,731	£7,000
Contingency	£180	£7,500
Donations/Grants	£1,782	£2,000
Election Costs	£0	£1,500
General Village Maintenance	£2,609	£3,000
Grass/Verge Cutting	£4,200	£4,500
Insurance	£643	£1,000
Office Expenses	£1,000	£1,500
Printer	£500	£0
Sports Field (Mowing & Insurance)	£2,340	£2,500
Street Lighting	£971	£1,000
Wildflower meadows	£610	£1,000
Church Yard Shed & Ground Works	£3,000	£0
Chairman's Allowance & S137 (Specify)	£0	£250
TOTAL EXPENDITURE	£31,162	£39,250
VAT	£4,655	
PRECEPT	-£38,000	
YTD Income	-£2,103	
Closing Balance	£30,791	
Allocation of closing balance		
Legal & Professional		£5,000
Permanent Feature Sign		£4,000
Parish Liabilities		£11,000