

Pitsford Parish Council www.pitsfordvillage.co.uk

Notice of Pitsford Parish Council Meeting

To members of the Council: You are hereby summoned to attend a meeting to be held on **Tuesday 12th March 2024,** at 7:30pm, Pitsford Village Hall, Pitsford High Street.

Public and Press are welcome to attend.

Public Participation: In accordance with Standing Order 3 (e & f), members of the public and press are invited to address the Council about any matter relating to the business to be transacted, and any function of the Council. A period not exceeding 15 minutes will be set aside at the start of the meeting for this purpose unless directed by the chairman of the meeting.

Apologies to the Clerk, Sarah Stock; email clerk@pitsfordparishcouncil.org.uk

7th March 2024

Apologies received:

Council to note Cllr Carla Williams has not attended council meetings or had absences approved for more than six months and therefore automatically ceases to be a councillor (LGA 1972, s85(1&2)). No response received following Clerk's email seeking clarification. Clerk can notify electoral services that a casual vacancy has arisen.

2023/078 Declarations of Interest.

Councillors are asked to make declarations of interest on matters relating to this agenda.

2023/079 Public Session

Meeting adjourned for members of the public to address the council on matters related to this agenda. (Duration and content at Chairman's discretion)

Mr Mark Ross (resident/owner of Brampton Valley Farm) will address the council.

Verbal Updates (no decision can be made on items in this part of the agenda)

- Churchyard shed: The Ven Richard Ormston (Archdeacon of Northampton and Chair of Peterborough Diocesan Board of Education) sent approval for the shed to be sited in the churchyard (email received 16-Jan-24). He requests the shed should: be camouflaged, as far as possible, by blending the colour of the shed with the surrounding trees and bushes and that due regard is given to ensuring that neighbouring graves (even if untended) are not disturbed. Cllrs MH/KI to progress planning application.
- Village Hall Registration: Land Registry have sought additional documentation to establish ownership of the hall and want to do a site visit.

2023/080 Minutes.

Council to approve minutes from the meeting held on 9th January and extra ordinary meeting held on 16th January 2023 (available from www.pitsfordvillage.co.uk).

2023/081 Bank Reconciliation & YTD Budget vs Expenditure review

Council to accept the bank reconciliation.

Opening Balance 2023/24	**£36,691**	
YTD Income	£48,175	
YTD Expenditure (inc VAT & unauthorised unity payments)		£58,140
Current Account (Unity 20427472)		£6,005
Reserve Account (Unity 20428196)		£22,640
Balance b/f		£28,645
YTD Closing balance (less pending expenditure)		**£26,725**
2023/24 YTD Unclaimed VAT	£1,492	

Council to agree reallocation of contingency funds to cover expenses as follows:
£1050 to Donations; £1250 to Sports Field Grants; £500 General maintenance; £500 to coronation expenses.
(Details of expenditure circulated separately).

2023/082 Accounts for Payment & Receipts

Council to approve the following items for payment:

Payee	Invoice #	Invoice Date	Amount Due (Inc. VAT)	VAT
HMRC	January	28.1.24	£20.00	
Royal British Legion	Annual Donation	28.1.24	£100.00	
Cllr Chelsey Furniss	You Garden - Bulbs	24.12.23	£92.90	
Hayeswood Landscapes	8674 (PF Hedge)	30.1.24	£384.00	£ 64.00
(DD) SSE Energy Solutions	IV00350045	19.2.24	£75.24	£ 4.75
(DD) SSE Energy Solutions	IV00297339	13.2.24	£75.24	£ 4.75
Sarah Stock	February	28.2.24	£382.48	
HMRC	6 Jan 24 - 5 Feb 24	28.3.24	£20.00	
HMRC	6 Dec 23 - 5 Jan 24	28.12.23	£35.17	
Wellers Law Group LLP	824146	31.1.24	£960.00	£ 160.00
Pitsford Village Hall	Electricity charge	29.2.24	£120.00	
(SO) Sarah Stock	March	28.3.24	£382.48	
HCR Hewitsons	212809 (VH Registration)	29.2.24	£402.40	£ 60.00

2023/083 New Cemetery

Council to note items in progress:

- Plaque to acknowledge the Carvel family donation and PC Funding.

2023/084 Village Hall – parking for disabled visitors

Council to review parking arrangements for disabled visitors and consider applying to WNC Highways for installation of disabled parking bays.

2023/085 Village Green Spaces & Maintenance

Council to note, resolve action and allocate funds as appropriate:

- Wildflower strip, Moulton Rd:
- Tumulus:
- Millennium Spinney:
- The Green:
- The Island:

Council to agree expenditure for establishing a flowering meadow on the A508. Cost £610.

Council to confirm expenditure allocated for bird boxes (supplied by Pete in Boughton) £12 for the box with a slate lid and £10 for the box with a slot in the bottom. Council to order 18 boxes.

2023/086 Village Flood Assessment

Council is asked to review village flood assessment.
Council is asked to seek action from Highways for The Square storm where run-off flows down to the bottom right, into the drive of No. 9. There are drains to the left and right. However, the flow completely misses them due to the camber of the road.

2023/087 WNC "Settlements" consultation

Council is invited to respond to WNC Planning Department regarding the definitions for settlement boundaries and settlement hierarchy designation. In the Daventry Part 2 Local Plan identifies Pitsford village as a Secondary Service Village. Policy RA2 of the Plan guides development at Secondary Service Villages and can be viewed here: westnorthants.gov.uk/planning-policy/daventry-local-plan-part-2. The consultation asks about the appropriateness of the classification.

2023/088 Planning Applications (Applications can be viewed on the West Northants Council planning portal at https://www.westnorthants.gov.uk/your-council/maps and search "Pitsford"

Applications Received: Council to consider and resolve response to each planning application. Applications received after the publication of this agenda may be included.

2024/0502/FULL at The Barn, Moulton Road, Pitsford, NN6 9AF NO OBSEVATION (by email)	(CO Nisar Mogul, Comments deadline 28/2/24) Demolition of existing barn and erection of a new 4-bedroom dwelling with annexe
2024/1270/FULL Sedgebrook Barn Pitsford Road Chapel Brampton NN6 8BD	(CO ??) 1 two-storey and 1 single-storey extension to rear

Date of the next meeting: Future dates: 14th May 2024 – Annual Parish Meeting will precede the Annual Council Meeting.

PITSFORD

	2023/24 Budget	YTD Expenditure (exc. VAT)	Balance
Allocated Precept			
Clerk's salary (Inc. PAYE & HWA)	£5,000	£5,133	(£133)
Insurance	£800	£634	£166
Audit, Legal & NCALC	£800	£846	(£46)
Office Expenses	£2,500	£1,658	£842
Printer	£2,500	£778	£1,722
Street Lighting	£1,000	£548	£452
Grass/verge cutting	£4,000	£2,580	£1,420
Church Mowing & Walls (R&G)	£2,000	£1,688	£312
Sports Field Grants (Hayeswood)	£1,200	£2,220	(£1,020)
General Village Maintenance	£2,000	£2,241	(£241)
Donations/Grants	£2,000	£3,013	(£1,013)
Coronation Related Expenditure	£2,000	£2,395	(£395)
Chairman's Allowance & S137 (Specify)	£250	£0	£250
Contingency	£10,000	£0	£10,000
Total precepted budget & expenditure	**£36,050**	**£23,733**	**£12,317**
2023/24 Allocated Reserves			
Legal & Professional	£5,000	£800	£4,200
Permanent Feature Sign	£4,000	£0	£4,000
Parish Liabilities	£11,000	£0	£11,000
Cemetery Expenditure	£0	£27,093	(£27,093)
Cemetery Income	£0	(£1,916)	£1,916
Traffic Calming/VAS	£455	£455	£0
Unallocated Reserves	£16,236	£0	£16,236
Total allocated & unallocated reserves	**£36,691**	**£26,432**	**£10,259**

Contact: The Clerk, 9 Lower Harlestone, Northamptonshire, NN7 4EW.
Tel.: 01604 820635 email: clerk@pitsfordparishcouncil.org.uk